

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



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MEMORANDUM

TO: Melinda Bobbitt, CPPO, CPPB - Director
FROM: Liz Palazzolo, Senior Buyer
DATE: April 25, 2025
RE: Amendment #1 to Contract C000640 from 25-01JUN23 – Duplicating Services – Countywide, Term & Supply

Amendment #1 to contract C000640 awarded from RFB 25-01JUN23 for Duplicating Services with American Development Services Corp., dba American Document Solutions adds clarification and specificity to the contract about the finished size of the Bi-Fold brochures and adds a new finished size that will be double the quoted pricing. This change impacts line items 4.16.17.2-4.16.17.7. ADS quoted pricing for a 5.5X8.5 finished size Bi-fold brochure. The Resource Management department needs a finished size of 8.5X11. This amendment adds the larger finished size. Original contract pricing includes brochure sizes that range from 1-20 pages and different order sizes. This modification has been requested by Paula Evans of the Boone County Resource Management Department.

Contract C000640 was originally awarded June 13, 2023.

This is a Countywide Term and Supply contract.